

Demand Letter

Date:

Bangladesh Overseas Employment and Service Limited (BOESL)
ProbashiKallyan Bhaban (4th Floor), 71-72 Eskaton Ciarden
Ramna, Dhaka 1000, Bangladesh

Demand Letter for the Recruitment of Workers

Dear Sir,

We hereby place the following demands for dispatch of manpower to work with our organization under the flowing terms and conditions.

Category/ Job Title	Number of Workers	Salary	Gender	Age

Terms and Condition:

1. Age :
2. EstimatedDaily Overtime :
3. Increment :
4. Allowances :
5. Period of Contract :
6. Accommodation :
7. Food :
8. Medical Facilities :
9. Worker's Compensation and Medical Insurance :
10. Air Fair :
11. Leave and Holiday :
12. Working Hours :
13. Overtime Allowance :
14. Insurance :
15. Transport :
16. Death compensation :
17. Employment Visa :

Other benefits such as annual leave, overtime, leave salary, service indemnity etc. will be provides as per labor Law of Brunei.

Yours truly,